

# THE METHONI TEA COMPANY LIMITED

CIN : L15492WB1929PLC006618

REGISTERD OFFICE : 75C PARK STREET, 1ST FLOOR, KOLKATA 700016.

TEL. : +91 33 4007 6728, E-mail : methoni@methonitea.com

Website : www.methonitea.com

Date: December 18, 2021

To,  
The Calcutta Stock Exchange Limited  
7, Lyons Range,  
Kolkata- 700 001

Dear Sir/Madam,

**Sub: Proceedings of Extraordinary General Meeting held on December 17, 2021**

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform you that the Extraordinary General Meeting (EGM) of the members of the Company was held on Friday, December 17, 2021 at 11.30 a.m. at the Registered Office of the Company at 75C Park Street 1st Floor Kolkata - 700016.

The meeting was chaired by Mr. Rajendra Prasad Bubna. He welcomed all those present to the Extraordinary General Meeting (EGM) of the Company.

The Meeting was attended by the Directors & Chief Financial Officer

He informed that as per the records of the attendance 28 Members were present at the Meeting in person and 6 members were present through proxy.

Thereafter, he informed the Members that the requisite quorum was present and called the meeting to order. The quorum was present throughout the Meeting.

The Chairman informed the members that the Register of Directors & KMPs and their shareholding are available for inspection by the Members throughout the Meeting.

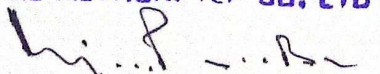
The Chairman informed the members that as required, the Company had provided remote e-voting facility to all the Members of the Company from December 14, 2021 to December 16, 2021. The voting rights of the members were in proportion to the number of equity shares held by them as on the cut-off date, being December 10, 2021. The facility of Voting through physical Ballot was also been made available to the members who attended the EGM and who had not already cast their votes by remote e-voting.

The Chairman also informed that the Board of Directors of the Company had engaged the services of Central Depository Services (India) Limited (CDSL) for the e-voting and had also appointed Mr. Md. Shahnawaz, Proprietor of M/s. M Shahnawaz & Associates, Company Secretaries, as the scrutinizer to scrutinize the entire voting process.

With the permission of Shareholders present at the meeting, the Notice Convening the EGM was taken as read.

Before taking the item of the EGM Notice, the Chairman invited the Members to ask their questions, comments or clarification on the Notice of the EGM of the Company. Upon the Members completing their submissions, the Chairman furnished requisite clarifications to all the relevant queries raised by the Members.

THE METHONI TEA CO., LTD

  
Director

**GARDEN : METHONI TEA ESTATE**

PO - Bokakhat, Dist. Golaghat, Assam 785612, Tel. : +91 3776 268230

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The following items of business as set out in the Notice convening the EGM were put for members' approval.

## Special Business

1. Increase in the Authorised Share Capital of the Company and amend the Capital clause in the Memorandum and Article of Association.
2. Issue of 5,00,000 Equity Shares of Rs. 10/- each on Preferential Basis

The above resolutions were proposed and seconded by the members at the EGM.

Thereafter, the Chairman invited the Scrutinizer appointed for scrutinizing the remote e-voting and ballot voting process, after closure of the meeting to take over the ballot voting proceedings. The Ballot Papers were distributed to those shareholders who have not voted earlier through e-votng.

It was announced at the EGM that the voting results shall be submitted to the Stock Exchanges within 48 hours of the conclusion of the EGM and will also be placed on the website of the Company.

Thanking the Members for their participation, the Chairman announced formal closure of the EGM.

This is for your information and dissemination.

Thanking you,

For The Methoni Tea Company Limited  
**THE METHONI TEA CO. LTD**



Rajendra Prasad Bubna  
Whole-time Director  
DIN: 00180543

**Director**

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